

# STRATTON STRAWLESS PARISH COUNCIL

Clerk: Miss Lolly Dawson Email: ssparishcouncil@outlook.com

DRAFT MINUTES of the meeting of Stratton Strawless Parish Council held on Monday 11<sup>th</sup> March 2024 at 7:30pm in Burroughes Hall, Parish Road.

In attendance: Cllrs Levi Drake (Chair), Diane Farrow, Wayne Farrow, Martin Howard.

Member of the public: 2, County Councillor D Roper and District Councillor Shane Ward.

Clerk: Miss L Dawson

## 1. To receive apologies.

Apologies were accepted for Cllr Lee Drake.

## 2. To receive Declarations of Interest and consider any requests for Dispensations.

None.

## 3. Minutes of the meeting held on 8<sup>th</sup> January 2024.

The minutes were approved as a true and correct record of the meeting and signed by the Chair.

## 4. To report matters arising from the previous meeting not on the agenda.

4.1. ASTCO Recycling Bin update – it has been requested to be removed, as the new recycling centre is very close and rubbish is being dumped at the site.

4.2. The website has been updated – please contact the Clerk with any suggestions.

## 5. To receive District and County Councillors & Police reports.

District Cllr Shane Ward reported that The District Council share of council tax is to be increased by the maximum £5 (£134.91 for a band D property). This does not completely close the projected budget requirement gap; however, District Council is limited by law to no more than a £5 increase. The Community Infrastructure Levy (CIL), paid by housing development, is pooled by Norwich City, Broadland and South Norfolk Councils to provide sufficient grant money to infrastructure projects in order to help finance projects much needed by residents. For Broadland this included the Aylsham Gym and The Nest multi-sport indoor hub. Full report is available directly, [cllr.Shane.Ward@southnorfolkandbroadland.gov.uk](mailto:cllr.Shane.Ward@southnorfolkandbroadland.gov.uk)

County Cllr Dan Roper reported on a consultation regarding reducing the opening of recycling centres. A consultation for the minimum income guarantee, its proposed that this is to be cut, open until 23<sup>rd</sup> March for comment. There is a chevron sign on order for the bend on Parish Road. A number of complaints about flooding on Buxton Road and Grange road junction have been received, highways are aware and will investigate. County Council tax bill has gone up by 4.49% this year.

## 6. Public participation

None.

## 7. Planning

### 7.1. To consider and respond to planning applications received before the meeting.

- 7.1.1. It was AGREED to ratify that the planning application response for 2024/0253, Conversion of detached workshop to ancillary space, Maple View, Shorthorn Road. Was responded to on 27/2/24 with NO OBJECTION.

## 8. Highways

- 8.1. It was AGREED to remove the M W White paper bank.

## 9. Administration

- 9.1. The Code of Conduct was reviewed and APPROVED.  
9.2. The Co-option Policy was APPROVED.  
9.3. The Planning Protocol was APPROVED.  
9.4. A budget of £20.00 to purchase printer paper, folders, and dividers was APPROVED.

## 10. Finance

- 10.1. A bank reconciliation to go to the next meeting as awaiting Barclays bank statements.  
10.2. It was NOTED that the section 137 for 24/25 is £10.81 per elector.  
10.3. The asset register was reviewed it was agreed to remove the HP laptop as disposed of in 2023 and investigate ownership of the Village Sign.  
10.4. The payments were APPROVED.

Company	Description	Net	Vat	Gross
Miss L Dawson	Staff Costs Months 10 (Jan), 11 (Feb), 12 (March)	£823.36		£823.36
Burroughes Hall	Hall Hire Sept 2021 to March 2024	£468.00	£0.00	£468.00

## 11. Receive items for agenda of next meeting.

- Deer Signs  
Induct Planning Appeal  
SAM2 traffic update

## 12. Date of next meeting

- Annual Parish Meeting 7:15pm  
Annual Parish Council Meeting 7:30pm

## 13. Staffing Matters

- 13.1. It was RESOLVED to appoint Miss L Dawson as Parish Clerk & RFO and terms of employment were agreed and signed.