

STRATTON STRAWLESS PARISH COUNCIL

Locum Clerk: Miss Lolly Dawson Email: ssparishcouncil@outlook.com

Minutes of the meeting of Stratton Strawless Parish Council held on Monday 8th January 2024 at 7:30pm in Burroughes Hall, Parish Road.

In attendance: Cllrs Lee Drake, Levi Drake (Chair), Wayne Farrow, Diane Farrow & Martin Howard.

Members of the Public: 1

Clerk: Miss L Dawson (locum)

1. Apologies

None.

2. Declarations of Interest and consider any requests for Dispensations.

None.

3. Minutes of the meeting held on 13th November 2023

The minutes were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Report on matters arising from the previous meeting not on the agenda

4.1. SNBC Planning Compliance Officer has informed the Parish Council that they have received proof that an appeal has been submitted for the Mansom Plantation. It was AGREED to write to the compliance officer with the Councils views to be put forward to the appeal.

4.2. County Councillor Roper is in discussions with highways regarding flooding issues next to the Village Hall, it was reported some works have already been completed to improve the issue.

5. To receive District and County Councillors & Police reports

5.1. County Cllr D Roper reported, the next stage of consultation for the Cromer Road speed limit will commence shortly. From February all Norfolk residents who hold a disabled concessionary bus pass will be entitled to free bus travel in the county at all times. Norfolk residents will be able to dispose of small amounts of DIY waste at Norfolk's Recycling Centres free of charge from 31 December. Western Link – the Council is now proceeding with the planning application for the road.

6. Public participation

None.

7. Planning

7.1. 2023/3649, Single Storey rear extension, Moorpark The Wilderness Shortthorn Road Stratton Strawless.

It was AGREED to respond with No Objection.

7.2. 2023/3598, Retrospective change of use of agricultural land to a dog walking field with associated car parking area and the erection of dog fencing. Location: Land Behind closed Paws Adventure Park, Shortthorn Road, Stratton Strawless.

It was AGREED to respond with No Objection.

- 7.3. 20212025, Appeal for 6 dwellings with associated access and parking on land off Shortthorn Road, NR10 5NU.
It was AGREED to respond with No Objection.
- 7.4. 2023/3798, Variation of condition 2 of 20211308 – reconfiguration of internal layout, with office space now designated at first floor level and 4 no. additional windows. Woodland Farm Bungalow, Shortthorn Road, Stratton Strawless, NR10 5NU.
It was AGREED to respond with No Objection.
- 7.5. 2023/3778, detached garden room. Petersfield House, Shortthorn Road.
It was AGREED to respond with No Objection.

8. Highways

- 8.1. It was AGREED to purchase 6 new public footpath arrows with a maximum budget of £25.00.
- 8.2. The current SAM2 locations were AGREED.
Four locations Shortthorn Road, each location is used both ways, one location on Parish Road, one location outside the Village Hall, awaiting post to be fitted. Permission of landowner has been confirmed.
- 8.3. Cllr M Howard provided a report on the SAM2 statistics, the overall speeding had reduced from the last time the camera was at this location.
- 8.4. It was AGREED to contact Richard Pearson to assess feasibility of bus stop access ramps.
- 8.5. It was AGREED for Cllr Levi Drake to determine ownership and request to remove signs on Shorthorn Road junction.

9. Administration

- 9.1. The Standing Orders were APPROVED.
- 9.2. The financial regulations were APPROVED.
- 9.3. The Training and Development Policy was APPROVED.
- 9.4. The Grievance Policy was APPROVED.
- 9.5. The Disciplinary Policy was APPROVED.
- 9.6. The anti-harassment and bullying policy was APPROVED.
- 9.7. The Publications Scheme was APPROVED.

10. Finance

- 10.1. The Bank Reconciliation unavailable to meeting. Clerk confirmed bank statements are still not being received.
- 10.2. The payments up to and including September and October 2023 were APPROVED.

Company	Description	Net	Vat	Gross
Miss L Dawson	Staff Costs Months 8 (Nov) &9 (Dec)	£644.56	£0.00	£644.56
Microsoft	Monthly subscription 9/10/23	£9.40	£1.88	£11.28
Hainford & Stratton Strawless News	Annual fee 2024	£250.00	£0.00	£250.00
Vodafone	Motorola e13 & Top Up (Refund L Dawson)			£99.00
Microsoft	Annual Subscription to 13/11/2024 (Refund L Dawson)	£116.08	£23.22	£139.30

- 10.3. The final draft budget for 2024/2025 financial year was APPROVED.
- 10.4. The precept for 2024/2025 was APPROVED at £8714.00 resulting in a 0% increase to the residents, PROPOSED Cllr Levi Drake, seconded Cllr M Howard.
- 10.5. It was AGREED for no further action regarding bus stop lighting.

- 10.6. The quote of £120.00 for Sonya Blythe to carry out the internal audit was AGREED.
- 10.7. It was AGREED not to accept membership to NPTS at a cost of £113.00.
- 10.8. It was AGREED to accept the membership to NorfolkALC at a cost of £191.50 plus website fee of £70.00.

11. Receive items for agenda of next meeting.

- 11.1. Recycling Update
- 11.2. Asset Register

12. Date of next meeting

Annual Parish Meeting 7:00pm

Full Council Meeting 7:30pm

A resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item in view of the confidential nature of the business to be transacted as the item relates to Terms and Conditions of Employment was RESOLVED.

13. Staffing Matters

- 13.1. The post was offered to Miss L Dawson, contract to be circulated prior to next meeting for agreement by all Councillors.