

STRATTON STRAWLESS PARISH COUNCIL

29th February 2024

Locum Clerk: Miss Lolly Dawson Email: ssparishcouncil@outlook.com

NOTICE OF MEETING AND SUMMONS TO ATTEND The meeting of the Parish Council will be held on Monday 11th March 2024 at 7:30pm in Burroughes Hall, Parish Road.

AGENDA

1. **To receive apologies**
 2. **To receive Declarations of Interest and consider any requests for Dispensations.**
Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. To consider any dispensation requests.
 3. **To approve minutes of the meeting held on 8th January 2024.**
 4. **To report matters arising from the previous meeting not on the agenda**
Note: No decisions can be made under this agenda item.
 - 4.1. ASTCO Recycling Bin update
 - 4.2. The website has been updated – please contact the Clerk with any suggestions
 5. **To receive District and County Councillors & Police reports**
 6. **Public participation**
 7. **Planning**
 - 7.1. **To consider and respond to planning applications received before the meeting.**
 - 7.1.1. To ratify that planning application 2024/0253 Conversion of detached workshop to ancillary space, Maple View, Shorthorn Road. Was responded with on 27/2/24 with NO OBJECTION.
 8. **Highways**
 - 8.1. To consider the removal of the M W White paper bank.
 9. **Administration**
 - 9.1. To review and approve the Code of Conduct
 - 9.2. To consider and approve the Co-option Policy
 - 9.3. To consider and approve the Planning Protocol
 - 9.4. To consider the quote of £16.44 to purchase printer paper, folders and dividers.
 10. **Finance**
 - 10.1. To receive a bank reconciliation
 - 10.2. To note that the section 137 for 24/25 is £10.81 per elector.
 - 10.3. To review the asset register
 - 10.4. To approve payments and receipts
- | Company | Description | Net | Vat | Gross |
|-----------------|---|---------|-------|---------|
| Miss L Dawson | Staff Costs Months 10 (Jan), 11 (Feb), 12 (March) | £823.36 | | £823.36 |
| Burroughes Hall | Hall Hire Sept 2021 to March 2024 | £468.00 | £0.00 | £468.00 |
11. **Receive items for agenda of next meeting.**
 12. **Date of next meeting**
 13. **Staffing Matters**
 - 13.1. To agree the appointment of Miss L Dawson as Parish Clerk & RFO and terms of employment.