STRATTON STRAWLESS PARISH COUNCIL

Clerk: Mrs Kate Leggett 17 Woodham Leas, Old Catton, Norwich, NR6 7EE Tel: 01603 788494 Email: stclerk@hotmail.co.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND The meeting of the Parish Council will be held on Monday 12th June 2023 at 7:30pm in Burroughes Hall, Parish Road

**AGENDA**

**1.To receive apologies (telephoned/emailed to the Clerk in advance)**

**2.To receive Declarations of Interest and consider any requests for Dispensations.**

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. To consider any dispensation requests.

**4. To approve minutes of the meeting held on 9th May 2023**

**5. To report matters arising from the previous meeting not on the agenda**

Note: No decisions can be made under this agenda item.

1. Update from the Clerk about the planning refusal for Induct Training and response from Broadland DC.

**6. To receive District and County Councillors reports**

**7. To receive Police report**

**8. To receive Clerks report**

1. Council’s Insurance policy. Update from the Clerk about this renewal.
2. To discuss a flooding issue on Parish Road and consider response/actions. Clerk received phone call from concerned resident about flooding outside her home.

**9. Public participation**

**10. To discuss and agree any action regarding outstanding issues**

1. To discuss and agree any actions pertaining to Induct Training planning application.

**11. SAM Data**

 a) To discuss and agree SAM data as provide by Cllr Howard.

**12. Planning**

None for this meeting.

**13. Finance**

a) To receive Bank Reconciliation and approve payments up to and including 31st May 2023

b) To receive end of year AGAR.

i) To consider and APPROVE and sign Certificate of Exemption – Annual Governance Statement.

ii) To consider and APPROVE Section 1 – Annual Governance Statement 22-23

iii) To consider and APPROVE Section 2 – Accounting Statements.

iv) To APPROVE Bank reconciliation for the year 22-23

c)To agree the notification of the commencement of the period of exercise of public rights as Tuesday 13th June – 24th July.

d) To discuss and consider issues around closing the Barclay account.

**14. Policies and Procedures**

1. To discuss and APPROVE updated Financial Regulations as circulated by the Clerk.
2. To discuss and APPROVE updated Financial Risk Assessment as circulated by the Clerk.

**15. Receive items for agenda of next meeting.**

**16. Date of next meeting**

Monday 10th July 2023, 7.30pm in Burroughes Hall.