STRATTON STRAWLESS PARISH COUNCIL

Clerk: Mrs Kate Leggett 17 Woodham Leas, Old Catton, Norwich, NR6 7EE Tel: 01603 788494 Email: stclerk@hotmail.co.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND The meeting of the Parish Council will be held on Monday 10th July 2023 at 7:30pm in Burroughes Hall, Parish Road

**AGENDA**

**1.To receive apologies (telephoned/emailed to the Clerk in advance)**

**2.To receive Declarations of Interest and consider any requests for Dispensations.**

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. To consider any dispensation requests.

**3. To approve minutes of the meeting held on 12th June 2023**

**4. To report matters arising from the previous meeting not on the agenda**

Note: No decisions can be made under this agenda item.

**5. To receive District and County Councillors reports**

**6. To receive Police report**

**7. To receive Clerks report**

1. Styles on rights of way (Shortthorn Road)

**8. Public participation**

**9. To discuss and agree any action regarding outstanding issues**

1. To discuss and agree any actions pertaining to the response from BDC regarding Induct Training.

**10. SAM Data and NDR meeting update**

1. To discuss and agree SAM data as provide by Cllr Howard.
2. Update from Cllr Howard regarding the NDR meeting he attended.

**11. Planning**

None for this meeting.

**12. Finance**

a) To receive Bank Reconciliation and approve payments up to and including 30th June 2023

**13. Policies and Procedures**

1. Internal controls document. To discuss and approve the statement for Internal Controls as circulated by the clerk.

**14. Receive items for agenda of next meeting.**

**15. Date of next meeting**

Monday 11th September 2023, 7.30pm in Burroughes Hall.

**16. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item in view of the confidential nature of the business to be transacted as the item relates to Terms and Conditions of Employment. If resolved, such items to be dealt after the item that confirms details of the next meeting.**

 a) Staffing matters