**Stratton Strawless Parish Council**

**Minutes of the annual meeting of Stratton Strawless Parish Council**

**on 12th June 2023 at Burroughs Hall**

**Present:** Public:

Cllr Drake, Cllr W Farrow, Cllr Howard, Cllr D Farrow, Cllr LS Drake

Kate Leggett (Clerk)

**033 (001) Apologies**

**034 (002) Declarations of Interest and Dispensations**

None.

**035 (003) Minutes of the previous meeting**

The minutes of the meeting held on the 9th May 2023 were **AGREED** and signed

**036 (004) Matters Arising from previous meeting not on the agenda**

The Clerk advised those present about the response she had received from Mr Rickman regarding the future of the Induct site. Mr Rickman will get back to her with a timeline for what happens now. Clerk to continue to chase this until we get answers to our questions.

**037 (005) To receive District and County reports**

District: Cllr Ward

Due to being new councillors there is a lot of training going on at BDC. It is thought there will be a 6 month overlap to facilitate a good handover.

County: Cllr Roper

The next stage of the Devolution plan has started with decisions being expected in November or December.

The consultation on the proposed Travellers sites is continuing and the site on Shortthorn Rd is progressing. There was thought that there may be another site in Hevingham.

Maytonwood recycling centre consultation is still ongoing and Cllr Roper urged people to make a comment.

Cllr Roper talked about the scheme to reduce the speed limits on the A140. It was thought that this would be completed in this financial year, but there must be a public consultation which may take another 2-3 months to organise. At the moment it’s looking like the Stratton Strawless stretch would go down to 50mph and the Hainford stretch would reduce to 40mph.

**038 (006) To receive Police report**

None for this meeting.

**039 (007) To receive clerks report.**

1. The clerk has renewed the insurance policy for the coming year but advised that an in year review of the policy would be prudent.
2. The clerk advised members that she had once again received a phone call from a resident complaining about standing water on the road causing issues with her house. Clerk to speak to Highways about supplying some sandbags for the affected area and she will also contact Anglian Water about the issue. Cllr Levi Drake will also speak to the landowner about the issue.

**040 (008) Public Participation**

None for this meeting.

**041 (009) To discuss and agree any action regarding ongoing issues**

1. Induct – It was thought sensible that this stays as an agenda item until resolved.

**042 (010) SAM data**

Cllr Howard took those present though the latest SAM data. He has emailed this month’s report over to PC Ward. There are still over 3000 cars going over 50mph.

Cllr Howard will be attending the next Norwich Western Link meeting on the 27th June. Cllr Howard had received some information following the consultation for Shortthorn Rd about traffic mitigation. It was thought that a phased approach to any mitigation should be done to ascertain if there are any issues once the western link is up and running. It was also thought that we should request a 30mph limit for Shortthorn Road. Cllr Howard will raise this at the meeting on the 27th.

Cllr Farrow asked how they were going to monitor the situation once the western link is open?

Cllr Roper suggested better signage for direction to the A47 and NDR.

Cllr Farow aske dif the police publish the results of their speed monitoring. Clerk to contact PC Ward.

**043 (011) Planning**

None for this meeting.

**044 (012) Finance**

1. **Payment schedules for May 23 were agreed and signed.**
2. i) To consider and APPROVE and sign Certificate of Exemption – Annual Governance Statement. **Agreed and signed**.

ii) To consider and APPROVE Section 1 – Annual Governance Statement 22-23 – **Agreed and resolved to accept**.

iii) To consider and APPROVE Section 2 – Accounting Statements. **Agreed and resolved to accept.**

iv) To APPROVE Bank reconciliation for the year 22-23 – **Agreed and resolved to accept.**

1. To agree the notification of the commencement of the period of exercise of public rights as Tuesday 13th June – 24th July. **Agreed.**

There followed a brief discussion around staff hours. Move to place this on the next agenda for discussion.

1. A brief discussion took place around the closing of the Barclays account. The clerk explained that the account cannot be close yet as the second half of the precept is paid into that account. Some money will be transferred to the Unity account.

**045 (013) Policies and Procedures**

1. To discuss and APPROVE updated Financial Regulations as circulated by the Clerk. **Approved.**
2. To discuss and APPROVE updated Financial Risk Assessment as circulated by the Clerk. **Approved.**

**043 (013) Next agenda**

Induct

Staffing

Internal Controls.

SAM camera posts.

Styles on Public Rights of Way.

**015 (015) Date and time of next meeting.**

Monday 10th July 2023 in Burroughes Hall.

**Meeting closed at 8.22pm**