**Stratton Strawless Parish Council**

**Minutes of the annual meeting of Stratton Strawless Parish Council**

**on 9th May 2023 at Burroughs Hall**

Ahead of the meeting Councillors present signed their Declarations of Office forms.

**Present:** Public:

Cllr Drake, Cllr Farrow, Cllr Howard 1

Kate Leggett (Clerk)

**016 (001) Apologies**

Cllr Leestefan Drake and County Councillor Roper. Cllr Leestefan to sign his declaration at a later date, before the next meeting.

**017 (002) Election of Chair and Vice Chair**

Cllr Drake stated that he was happy to remain as chair. **Proposed by Cllr Howard, seconded by Cllr Farrow, all in favour. Cllr Drake takes the chair.**

Cllr Howard was **proposed as Vice Chair by Cllr Drake, seconded by Cllr Farrow, all in favour. Cllr Howard is vice chair.**

**018 (003) Declarations of Interest and Dispensations**

None. Clerk advised all councillors that Declarations of Pecuniary interest forms need to be submitted to BDC by the end of May. Councillor will complete and return to the clerk as soon as possible.

**019 (004) Minutes of the previous meeting**

The minutes of the meeting held on the 11th April 2023 were **AGREED** and signed

**020 (005) Matters Arising from previous meeting not on the agenda**

None for this meeting.

**021 (006) Co-option of new Councillor.**

Mrs Diane Farrow stood for co-option. **Cllr Drake Proposed Mrs Farrow be co-opted. Cllr Howard seconded. All in favour. Cllr D. Farrow took a seat at the table and signed the acceptance of office forms.**

**022 (007) To receive District and County reports**

None received for this meeting.

**023 (008) To receive Police report**

None for this meeting.

**024 (009) To receive clerks report.**

The clerk mentioned that the current insurance policy is coming up for renewal. **Resolved to delegate the authority to the Clerk to facilitate this renewal.**

**025 (010) Public Participation**

Resident in attendance asked about the proposed 40mph scheme on the main A140, as she had recently moved to the village and was keen to get a better understanding. Those present took her through what discussions had been had and the agreement to apply for the grant from Norfolk Highways to improve road safety. It was noted that there is still someway to go on this project.

**026 (011) To discuss and agree any action regarding ongoing issues**

1. Induct – Following the recent planning committee meeting at BDC, Induct have been unsuccessful in their application for permanent occupation of the Mansom Plantation site. Clerk to contact Mr Rickman, the case officer and ask what happens now and how they intend to go about ensuring that Induct vacate the site. It is thought that Induct probably have the right to appeal but it is not yet known if this will happen.

**027 (012) SAM data**

Cllr Howard took those present though the latest SAM date. It was thought that it would be good practice to put another pole for the SAM camera on Parish Road to get more information from that side of the village. **Cllrs Howard and Drake will arrange this. Clerk to contact Village Hall committee and ask permission to put pole on the verge outside the hall.**

**028 (013) Planning**

For information only, application 2021/2125 has been refused.

**029 (014) Finance**

1. The clerk took those present through the banking position and discussion took place. As Mr Dann was no longer a councillor he will have to be removed from the Barclays account and given the ongoing issues had with Barclays it was thought an appropriate time to close the account. **Proposed to move remaining money from Barclays account to new Unity account and close the Barclays account, Cllr Drake, seconded Cllr Howard, all in favour. Clerk to close Barclays account.**
2. Approval of payment schedules and bank reconciliation for April 2023. **Approved and signed.**

**030 (015) AOB**

Cllr Drake stated that he had spoken to the landowner about the damaged style on the public footpath off Shortthorn Road. Landowner is waiting to hear from BDC if they will contribute to the cost of repair.

Some of the recycling bins are still on the Parish Road site. **Clerk to speak to Whites and Norfolk County Council about their removal.**

**014 (014) Next agenda**

Annual Parish Meeting will be held before the Parish Council meeting.

**015 (015) Date and time of next meeting.**

Next meeting to be held on Monday 12th June 2023 in Borroughs Hall at 7.30pm. This will be preceded by the Annual Parish Meeting at 7pm.

**Meeting closed at 8.20pm**