**Minutes of the meeting of Stratton Strawless Parish Council**

**on 8th August 2022 at Burroughs Hall**

**Present:** Public:

Cllr Chamberlin, Cllr Howard, Cllr Drake (Chairman), Cllr Farrow, Cllr Dann 3

Kate Leggett (Clerk)

Cllr Roper (County)

**045 (001) Apologies**

None.

**046 (002) Declarations of Interest and Dispensations**

None

**047 (003) Minutes of the previous meeting**

The minutes of the meeting held on the 11th July were **AGREED** and signed

**048 (004) Matters Arising from previous meeting not on the agenda**

Email received from Christopher Rickman regarding the Council’s complaint about the Induct planning application. Cllr Roper suggested that this complaint be escalated to Trevor Holden. **Clerk to action.**

**049 (005) Public Participation**

None.

**050 (006) Speed limit discussions**

1. Much discussion took place around the proposed speed campaign for both Hainford and Stratton Strawless. Cllr Roper explained how to go about making a case and how to apply for the funds available from Highways and representatives from Hainford and Hevingham Parish Councils were present to add to the discussions. **It was proposed that an allocation of £500 be set aside for this campaign. Proposed by Cllr Drake, Seconded by Cllr Howard. All in favour**.

Cllr Roper explained that we have until 25th November to apply for the funding, that a maximum of £10,000 can be applied for, and due to the costs of instigating a speed reduction careful thought needed to go into which avenue the parish would like to advance. **It was agreed to pursue the speed reduction of the A140**.

Discussion took place about how we raise awareness of this scheme and gain public support. Councillors would like to embark on a face-to-face petition, collecting signatures from residents to aid our evidence base in the application. Posters and signs will also be placed in the villages to raise the profile of the campaign.

It was thought that the online petition that has already been set up can be shared with other surrounding parishes to make road users from further afield aware of the campaign. These parishes would include Aylsham, Marsham, Buxton, St Faith’s, Felthorpe, Horsford and Frettenham.

It was thought that a time limit needed to be set on completing actions and it was decided to begin petition signature collection as soon as possible and that signs/posters be erected in the next couple of weeks.

**ACTIONS:**

**Clerk to design additional posters and signage, investigate costs of printing and ask Anna Ellis where she got signs printed.**

**Clerk to design and print some petition slips and information about the scheme for Councillors to take door-to-door.**

**Clerk to share all posters designs, signage, and petitions with Hainford clerk.**

**Clerk to investigate how to go about making the application for funds.**

**Cllr’s Drake, Howard, and Farrow to place signs on the A140 and speak to Hainford councillors about placement on their section of the road.**

**Cllrs to arrange dates for petition signature collection.**

**052 (007) Finance**

1. Accounts were presented and **approved.**
2. The AGAR documents were presented by the clerk following the internal audit.

1. **It was RESOLVED to declare that Stratton Strawless Parish Council is an exempt authority and the Certificate of Exemption was signed by the Chair.**
2. **It was RESOLVED to approve Section 1 of the AGAR, the Annual Governance Statement and this was signed by the Chair**
3. **It was RESOLVED to approve Section 2 of the AGAR, the Accounting Statement and this was signed by the Chair.**
4. **Bank reconciliation was received and AGREED and this was signed by the chair.**

Discussion took place around the audit report received from the internal auditor and the clerk shared and action plan put in place that she had drawn up to address any issues. This plan will remain on the agenda until completion.

**It was proposed by Cllr Howard, seconded by Cllr Farrow and AGREED to cancel the Standing Order for the Clerks pay and revert to cheque payments until online banking can be set up. Clerk to send letter to Barclays for this.**

**053 (008) Any Other Business**

1. Cllr Farrow wanted to bring to everyone’s attention that rubbish collections will no longer collect grey bins with black refuse sacks inside.
2. It was thought that the “Nextdoor” Website could be utilised to promote the speed campaign.

**054 (009) Agenda Items for next meeting**

Induct

Speed campaign

Audit Action Plan

Clerks Pay

**055 (010) Date and time of next meeting**

Next meeting to be held on 12th September 2022 in Borroughs Hall at 7.30pm.

**Meeting closed at 9.10pm**