

STRATTON STRAWLESS PARISH COUNCIL

Clerk: Mrs Kate Leggett
17 Woodham Leas, Old Catton, Norwich, NR6 7EE
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NOTICE OF MEETING AND SUMMONS TO ATTEND

The meeting of the Parish Council will be held on
Monday 10th January 2022 at 7:30pm in Burroughes Hall, Parish Road

AGENDA

- 1** To receive apologies (*telephoned/emailed to the Clerk in advance*)
- 2** To receive Declarations of Interest and consider any requests for Dispensation
- 3** To approve minutes of the meeting held on 8th November 2021
- 4** To report matters arising from the previous meeting not on the agenda
- 5** To receive District and County Councillors reports
- 6** To receive Police report
 - Follow up from Clerk re Teams meeting with SNT
- 7** To receive Clerks report
 - a) Correspondence received (via email)
 - i) Wilderness access onto Shortthorn Road
 - ii) Unauthorised resident at Heathside Nurseries reported to Broadland
 - b) Bus Shelter Risk Assessment
- 8** To adjourn for Public Participation
- 9** To discuss and agree any action regarding outstanding issues
 - a) Co-option of new Councillor
 - b) Road Safety within the parish
 - c) Budget
- 10** To note SAM2 results.
- 11** Planning

a) Applications

20212098 – Pine Lodge, Shortthorn Road – proposed change of use from C3a residential dwelling to C3b residential care home.

20212195 – The Wilderness, Bracken Farm, Shortthorn Road – Agricultural storage building. (for information only as comments window has closed.)

20212199 – Hall Farm, Parish Road – change of use of farmyard for storage of caravans

12 Finance

- a) To approve accounts for payment
- b) Clerk investigations into other banking providers

13 Any Other Business

- a. December meetings

14 Receive items for agenda of next meeting

15 Date of next meeting – 14th February 2022

COVID-19: Requirements for this meeting Those attending this meeting need to be aware of the following requirements and precautions.

A COVID-19 risk assessment has been carried out by the Village Hall Committee.

- The room and equipment used will be wiped down before and after use with antibacterial spray/wipes.
- Chairs will be set out at a 2m distance.
- You must keep a social distance between yourself and others not living with you of 2m during this meeting. Where this is not possible face masks must be worn.
- You must provide your own face mask.
- You must sanitise your hands on the way in and out of the building. Hand sanitiser will be provided at the entrance/exit.
- A one-way system will be in place, entering via the main door and leaving via the back door onto the park.
- You must provide your name and contact telephone number for track and trace.
- No paperwork will be provided and should not be shared
- The village hall will be limited to a capacity of 20 people.