

**STRATTON STRAWLESS PARISH**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**9 SEPTEMBER 2019 AT BURROUGHES HALL, PARISH ROAD**

**Present:**

Cllr L Drake (Chairman)  
Cllr C Chamberlin  
Cllr G Chamberlin  
Cllr T Dann  
Cllr M Howard  
Cllr W Farrow  
Cllr A Johns  
V Powell (Clerk)

**In attendance:**

County Cllr D Roper  
District Cllr J Neesam

**Parishioners: 0**

**057 (001) APOLOGIES FOR ABSENCE**

None received.

**058 (002) DECLARATIONS OF INTEREST**

None received

**059 (003) MINUTES**

The minutes were agreed by all and signed by the Chairman as a true record.

**060 (004) MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA**

None received.

**061 (005) DISTRICT COUNCILLORS REPORT**

The collaboration between BDC and SNDC was moving to the next phase, with new staff terms and structures being agreed. BDC were looking at introducing parking charges in market towns, which would affect Aylsham and Reepham. The GNLP was awaiting publication, with shortlisted sites due to be published by the end of September. BDC Councillors now had a funding pot of £500.00 to be used for community projects. BDC and SNDC would be employing homelessness outreach workers to try to assist the homeless.

**062 (006) COUNTY COUNCILLORS REPORT**

It was anticipated that works on the final section of the NDR would begin in 2020, with completion in 2025. Works to the road lines and roundabouts had been completed. NCC, as well as Norwich City Council had disposed of their equity in Norwich airport. The airport was now privately owned. Mayton Wood are holding 3 hazard waste amnesty days on the 20th, 21st and 22nd September.

**063 (007) POLICE REPORT**

For the period June 2019 there had been 3 incidences of criminal damage on the Shortthorn Road. For the period July 2019, 2 incidences of criminal damage and 2 violent offences were recorded on the Shortthorn Road. Concerns were raised as to the levels of crime reported on the Shortthorn Road. The Clerk noted that it wasn't possible to pinpoint an exact location using the Police UK website, but incidences appeared to be in the same vicinity.

**064 (008) CLERKS REPORT**

The Clerk had received notification from BDC Planning Team that planning application 2019/1017, Bridge Farm, Parish Road had been approved.

The Clerk had received a letter from a resident with regard to activities at the PWBAC. An invitation to attend the September Parish meeting had been extended to both the land owner and PWBAC. Due to work commitments a representative of the club was unable to attend. Following an invitation from the club, it was agreed that the Chairman, Cllr C Chamberlin, and Cllr T Dann would visit the club. Clerk to

arrange. It was agreed that the item would be deferred to the October meeting to allow the PWBAC to attend.

**065 (009) PUBLIC PARTICIPATION**

None received.

**066 (010) PLANNING**

- i) 2019/1278 – Single storey side extension, The Old Post Office, Hainford Road, - SUPPORT

**067 (011) SPEED AWARENESS SIGN**

The Clerk noted that she had placed the order for the SAM2 sign. After discussions it was agreed that Cllr M Howard, Cllr C Chamberlin, and the Chairman would take responsibility for the storage and erection of the signs. The Clerk would draft a rota. Westoctec would provide training for Councillors covering all aspects of usage of the signs. The Clerk to arrange a suitable date. The Clerk would clarify the Council's position with regard to working in hazardous conditions with the Council's insurers.

**068 (012) OUTSTANDING ISSUES**

- i) Cllr C Chamberlin noted that additional information had been added to the Mansom Plantation planning file on the BDC website. Among the documents added, were site plans of tree groupings, further photographs and information. Tree protection plans and a tree management document had been provided by J Cheetham, as well as a statement of plans to close board the entrance to the site with a no right turn. Comments had been received from Highways and BDC Tree Officer. It was noted that the BDC Tree Officer had not visited the site, but relied on photographs and mapping tools. A hefty visibility splay was required at the entrance to the site. It was recommended to limit the temporary permission to 3 years. Cllr C Chamberlin enquired as to whether planning approval would take into consideration the time Induct had already been on site. County Cllr D Roper noted that BDC were likely to consider the application on it's own merit. Concerns were raised as to who would monitor activities on the site, as no monitoring had been undertaken by BDC to date. Councillors also expressed concern that Induct could possibly apply for a further extension to the permission following the end of the 3 years. It was agreed to write to BDC outlining the Parish Council's concerns and continue to monitor the situation.
- ii) Cllr T Dann noted that Above All Scaffolding had been operating outside their permitted operational hours. Any activity should be reported to BDC Enforcement Team. The Clerk would notify BDC of recent activities.
- iii) The Clerk had been approached by Royal Mail with regard to the location of the Post Box on Parish Road. Royal Mail confirmed that the box on the corner of Cromer Road and Parish Road was intended to replace the box at the other end of Parish Road. The Clerk had drafted a notice for the Parish magazine asking for residents preferred location. It was felt that the box would be best located at the village hall to allow residents to park. The Clerk noted that a deadline of 30 September had been given for residents responses.

**069 (013) FINANCE**

- i) The following accounts were presented for payment and were approved

Mrs V Powell (Expenses)	£18.00
ICO (Data Protection)	£40.00

The following receipt was noted (BDC recycling credit) £77.41

The Clerks standing order was paid on 5<sup>th</sup> August and 5<sup>th</sup> September 2019.

The balance carried forward is £5,835.53

**070 (014) CORRESPONDENCE**

Nominations for BDC Community at Heart Awards were now open. It was possible to nominate a community hero via [www.broadland.gov.uk/heart](http://www.broadland.gov.uk/heart).

**071 (015) ITEMS FOR AGENDA OF NEXT MEETING**

PWBAC, Speeding Cromer Road. Highways

**072 (016)      DATE OF NEXT MEETING**

The next meeting will be held on 14 October 2019 at 7:30pm in Burroughes Hall.

**The meeting closed at 8:15pm**