

**STRATTON STRAWLESS PARISH COUNCIL**  
**DRAFT**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**8 APRIL 2019 AT BURROUGHES HALL, PARISH ROAD**

**Present:**

Cllr L Drake (Chairman)  
Cllr C Chamberlin  
Cllr G Chamberlin  
Cllr M Howard  
Cllr J Sayer  
Cllr T Dann  
V Powell (Clerk)

**In attendance:**

County Cllr D Roper  
District Cllr P Carrick

**Parishioners: 2**

**154 (001) APOLOGIES FOR ABSENCE**

Apologies were received from District Cllr W Farrow.

*Cllr M Howard joined the meeting at 7:35pm*

**155 (002) DECLARATIONS OF INTEREST**

None received.

**156 (003) MINUTES**

The minutes were agreed and signed by the Chairman as a true record.

**157 (004) MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA**

None received.

**158 (005) DISTRICT COUNCILLORS REPORT**

BDC would not be increasing their rates. The collaboration between South Norfolk District Council and BDC had been gathering pace and was going well.

**159 (006) COUNTY COUNCILLORS REPORT**

NCC had been strangely quiet as the Council moves from the Committee system, to a Cabinet system in May. County Cllr D Roper would report the damaged road surface at the Stratton Road/Church Road junction to highways.

**160 (007) POLICE REPORT**

There were two incidences of crime for the period January 2019. 1 incidence of criminal damage and 1 of violent disorder both located on the Shorthorn Road.

**161 (008) CLERKS REPORT**

The Clerk had received confirmation from NCC Highways that the pedestrian crossing signs had been installed in both directions along the A140 Cromer Road. The Clerk had been notified that the Cromer Road sign on the A140, as well as the footpath sign near Woodmans Farm had been damaged. NCC Highways confirmed that they would look at the damage to these signs. The grips had been cleared along both the A140 and Shorthorn Road. The Clerk had circulated papers from the NACC meeting prior to the meeting. The Parish Partnership scheme had notified the Clerk that there would be a delay in confirming the funding source for the SAM2 bids. It was hoped that this would be resolved by the middle of April. The Clerk had received confirmation that a contested election would not be required for the Parish Council. Five candidates would be elected to the Council from 2 May. The Council wished to thank Cllr J Sayer and Cllr T Dann for all their hard work.

**162 (009) PUBLIC PARTICIPATION**

None received.

**163 (010) PLANNING**

- i) 2019/0353 – Variation of Condition 2 & Removal of Conditions 6 & 7 of Planning Permission 20131756 (Revised Design) – Thomson Sawmills, Shortthorn Road – Due to the incorrect plans being available, a decision was deferred to the May meeting.
- ii) 2019/0327 – First Floor Side Extension over Garage – 8 Bracken Close – SUPPORT

**164 (011) OUTSTANDING ISSUES**

- i) The Council was still awaiting an application to be submitted for a temporary change of use to the site at Mansom Plantation.
- ii) The Clerk noted that she had spoken to BDC Enforcement Team regarding the building to the rear of The Glen. BDC were waiting to arrange a time with the owner to undertake a site visit.

**165 (012) CLERKS APPRAISAL**

It was agreed that the Chairman and Cllr G Chamberlin will conduct the Clerk's appraisal.

**166 (013) FINANCE**

- i) The following accounts were presented for payment and were approved
  - Mrs V Powell (Expenses) £9.00
  - URM (UK) Ltd (Bottle Bank Emptying) £18.00

The Clerks standing order for April was paid on 5<sup>th</sup> of the month.

The balance carried forward is £4,277.75

- ii) The Clerk had received a request from NARS for a donation towards their work. It was agreed to give a donation of £25.

**167 (014) CORRESPONDENCE**

The next SNAP meeting would be taking place on 11 April 2019, at Jubilee Centre, Aylsham.

**168 (015) ITEMS FOR AGENDA OF NEXT MEETING**

NACC meeting, Footpath registration.

**169 (016) DATE OF NEXT MEETING**

The next meeting will be the Annual Parish Council Meeting to be held on the 14<sup>th</sup> May 2019 at 7:30pm, Burroughes Hall.

**The meeting closed at 7:55pm**