

**STRATTON STRAWLESS PARISH**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**14 MAY 2018 AT BURROUGHES HALL, PARISH ROAD**

**Present:**

Cllr L Drake (Chairman)  
Cllr C Chamberlin  
Cllr G Chamberlin  
Cllr J Sayer  
Cllr W Farrow  
Cllr M Howard  
V Powell (Clerk)

**Parishioners: 2**

**1 (001)        APOLOGIES FOR ABSENCE**

Apologies were received from Cllr T Dann, District Cllr P Carrick and County Cllr D Roper.

**2 (002)        ELECTION OF CHAIRMAN**

Cllr J Sayer proposed that Cllr L Drake be elected to continue as Chairman, which was seconded by Cllr W Farrow. All agreed and office was accepted by Cllr L Drake.

**3 (003)        ELECTION OF VICE CHAIRMAN**

Cllr J Sayer proposed that Cllr C Chamberlin take on the position, seconded by Cllr W Farrow and agreed by all.

**4 (004)        SNAP REPRESENTATIVE**

It was noted that as the Parish Council's standing orders allow for an allocated time for public participation, the Council was not required to send a representative to SNAP meetings. However, Cllr J Sayer noted he was happy to continue in his role as SNAP representative for Stratton Strawless.

**5 (005)        VILLAGE HALL REPRESENTATIVE**

It was proposed by the Chairman, seconded by Cllr W Farrow and agreed by all that Cllr J Sayer retain this role.

**6 (006)        FOOTPATH WARDEN**

Cllr G Chamberlin advised that she was happy to take on this role, proposed by Cllr J Sayer and seconded by the Chairman. All agreed.

**7 (007)        TREE WARDEN**

It was proposed by the Chairman, seconded by Cllr C Chamberlin, and agreed by all that Cllr W Farrow take on the role.

**8 (008)        NORWICH AIRPORT CONSULATIVE COMMITTEE REPRESENTATIVE**

It was proposed by the Chairman and seconded by Cllr G Chamberlin that Cllr J Sayer continue his role on the NACC. All agreed.

**9 (009)        DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

Cllr J Sayer declared an interest in item 17.

**10 (010)       MINUTES**

The minutes were agreed by all and signed by the Chairman as a true record.

**11 (011)       MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA**

None received.

**12 (012)       DISTRICT COUNCILLORS REPORT**

In the absence of District Cllr P Carrick the Clerk read out the following note, *The collaborative working with SNDC is progressing, otherwise BDC is operating in the same efficient way.*

### **13 (013) POLICE REPORT**

In the absence of PC Peter Magee the Clerk read out the following Police report . *In total and for the Hevingham Ward, Norfolk Police received 230 reports via our Control and Dispatch Centre at HQ. (Hevingham- 131, Hainford- 103, Stratton Strawless- 96 ). For the village of Stratton Strawless there was a total of 43 reports recorded. More accurate details relating to these crimes, can be obtained via your designated "Police Liaison Officer," who can access these from the "Police UK" website. We are aware that this website is sometimes one to two months behind, but I have been told that this problem is being looked at and should improve.*

### **14 (014) CLERKS REPORT**

The Clerk had received a response from Mr Green regarding the ongoing environmental issues in the parish. As the letter referred to mainly Highways issues, it was agreed that the Clerk would pass the details onto County Cllr D Roper.

The Clerk had been made aware of an increase in the number of dead deer along the Holt Road. Cllr M Howard noted that several deer carcasses lay on the side of the NDR. The Clerk had spoken to NCC Highways. Unfortunately, as there were already numerous deer signs on the A140 corridor and surrounding roads, NCC would not be willing to erect more signs. It would be possible for the Parish Council to purchase a sign through the Parish Partnership Scheme at a cost of £250, with costs split between the Parish Council and NCC on a 50/50 basis. After discussions it was felt that there was enough signage within the Parish. The situation would be monitored.

The Clerk had received a report from the community speed-watch team. A survey had been undertaken on Shortthorn Road on Friday 4th May. Within 50 minutes, 29 drivers were recorded at speeds well in excess of the speed limit of 40mph. The team's records show that in one hour, 15 people are traveling over 50mph, 85% of these are out of area drivers. The following proposals had been put forward by the team; 1- More residents were needed to join the team, 2 -The speed limit to be reduced to 30mph, 3 - A speed camera was needed on the road, 4 - Signage needs to be better, and with a gated entrance to the road, 5 - A new road surface is desperately needed. It was noted that the NDR had exacerbated the amount of traffic. After discussions it was agreed that the Clerk would investigate the possibility of adding speed chicanes along the road to reduce speeds. The Clerk would draft an article for the parish magazine to try and recruit new speed watch volunteers.

### **15 (015) PUBLIC PARTICIPATION**

The Chairman of the PWBAC spoke with regard to item 148 of the April Parish Council minutes published in the Parish Magazine. The the minutes referred to a letter from a parishioner. Although the letter was anonymous, the Parish Council was obliged to consider the letter and following advice had responded to the complaint without prejudice towards the PWBAC. To the knowledge of PWBAC Chairman, no one had been turned away from the club and the Chairman wished to reiterate that membership is open to all, There were currently 94 members registered. Committee members had also received training on how to help new members. The centre had recently received a 5 star Food Hygiene rating from BDC, and approval had been given for an alcohol licence. The club would be celebrating their 1<sup>st</sup> anniversary in May.

A member of the public wished it to be noted that the PWBAC should have been consulted on the contents of the letter prior to the Parish Council meeting.

### **16 (016) PLANNING**

The Clerk had received notification that planning application 2018/0413 – Erection of detached single storey dwelling and detached double garage, Edwin Close, had been refused.

- i) 2018/0492 – Alternative design to include dormer window in roof - Woodland Stable, Shortthorn Road – OPPOSE
- ii) 2018/0546 – Erection of scaffolding storage building - Land rear of the Glen, Shortthorn Road – It was agreed to seek further clarification on the height of the building.

### **17 (017) PETER WALLER BOWLING AND ACTIVITY CENTRE**

Following discussions at the April Parish Council meeting, and following advice, the Clerk reported on information received from BDC regarding the conditions of the S106. The Centre fell under planning class D2 which included indoor or outdoor sports or recreations. The property could only be used by club members or invited guests, with opening hours restricted to; Monday to Thursday 08:30-21:30, Friday to Saturday 08:30 – 22:00 and Sunday 11:00 – 17:00. Four events a year between the hours 08:30 – 23:00 were permitted with written approval from the landlord. It was noted that the original planning conditions specified that the facility was not to be used by the Parish Council or as a village hub. The Clerk confirmed that Bob Fell, BDC S106 Monitoring Officer had visited the site in recent weeks for reasons unrelated to the matter in discussion, and had been happy that the Centre was meeting it's S106 obligations. It was agreed that the Clerk would write to PWBAC to this effect.

#### **18 (018) SPEEDING**

The Chairman reported on the meeting held with the Chair of NCC EDT Committee on site at the A140 and Woodland View. Unfortunately it would not be possible to reduce the speed limit on the Cromer Road, as anything less than 50mph would slow up traffic along the A140 corridor. It was proposed that improvements could be made to the footpaths along side the road, as well as erecting additional signage to warn motorists of the bus stops. A crossing island may also help. It was noted that many residents of Woodland View were elderly and found it difficult to cross the road quickly. This was exacerbated during the summer months with the continuous flow of traffic heading to the coast. It was agreed to continue to highlight the issues with NCC.

#### **19 (019) GENERAL DATA PROTECTION REGULATION**

The Clerk circulated a report on the new regulations. Following amendments to the Data Protection Bill, there was no longer a requirement for Parish and Town Councils to appoint a Data Protection Officer. The Parish Council was still required to comply with the remainder of the GDPR. It was proposed by the Chairman, seconded by Cllr W Farrow and agreed by all to adopt the new Data Protection Policy, and amendments to the Parish Council's Standing Orders put forward by the Clerk. The Clerk confirmed that she had begun to undertake an information audit of the personal information held by the Parish Council.

#### **20 (020) OUTSTANDING ISSUES**

No update had been received with regard to Mansom Plantation. The Clerk was yet to receive a response from BDC Enforcement regarding the double stacking of storage containers at The Laurels. The Clerk confirmed that a litter pick of Serpentine Lane would now take place on Monday 21<sup>st</sup> May. Cllr G Chamberlin noted that the road sign at the Horsford end of Shortthorn Road had been damaged. The Clerk would report this to BDC.

#### **21 (021) FINANCE**

i) The following accounts were presented for payment and were approved

Mrs V Powell (Expenses)	£9.00
Age UK Norfolk (Donation)	£25.00
SLCC (Subscription)	£72.00
Burroughes Hall (Hire)	£160.00

The Clerks standing order for May was paid on 5<sup>th</sup> of the month.

The first installment of the Parish precept of £3,606.00 had been received from BDC.

The balance carried forward is £8,074.71

The Clerk reported that an additional signatory was required on the Council's account. All agreed for Cllr J Sayer to be authorised.

#### **22 (022) CORRESPONDENCE**

None received.

#### **23 (023) ITEMS FOR AGENDA OF NEXT MEETING**

Cromer Road verge maintenance

#### **24 (024) DATE OF NEXT MEETING**

The next meeting will be held on the 11<sup>th</sup> June 2018 at 7:30pm in Burroughes Hall.

**The meeting closed at 8:40pm**