

STRATTON STRAWLESS PARISH COUNCIL

DRAFT

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12TH JUNE 2017 AT BURROUGHES HALL, PARISH ROAD**

Present:

Cllr L Drake
Cllr A Johns
Cllr C Chamberlin
Cllr G Chamberlin
Cllr T Dann
Cllr W Farrow
Cllr J Sayer
V Powell (Clerk)

In attendance:

Parishioners: 2

The Chairman's Acceptance of Office form was signed by Cllr L Drake.

027 APOLOGIES FOR ABSENCE

Apologies were received from District Cllr P Carrick and County Cllr D Roper.

028 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received

029 MINUTES

Cllr J Sayer noted that for clarity item 008 should read '*After discussions, it was agreed that Cllr G Chamberlin would deputise on behalf of Cllr J Sayer when able to do so*'. The minutes were amended, agreed by all and signed by the Chairman as a true record

030 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA

None received.

031 DISTRICT AND COUNTY COUNCILLORS REPORT

None received.

032 POLICE REPORT

The most recent Police figures had been reported at the AGM.

033 CLERKS REPORT

The Clerk received the following response from BDC with regard to proposed changes in the way in which the Parish Council receives planning applications. '*We will continue to consult Stratton Strawless as currently*'. The Clerk noted that 'The Good Councillors Guide' and the 'Good Councillors Guide to Finance and Transparency' were available to purchase from NorfolkALC.

034 PUBLIC PARTICIPATION

The Clerk had circulated a letter received from a member of the public with regard to the opening of the Peter Waller Bowling and Activity Centre. Members of the WVRA reported that the event had been open to all and was advertised on the parish noticeboards, via the PWBAC Facebook page, Radio Norfolk, local newspapers and the parish magazine. 20 individual invitations had been sent to residents who had helped with the project. An advertisement banner had also been hung outside the centre. The club had worked, and continued to work closely with BDC, and it was confirmed that a 10 year lease had been the minimum requirement set by BDC to enable the release of S106 monies. It was however the intention of the club that this would run a lot longer. Every resident of Stratton Strawless was welcome to become a member. The bowling green had been seeded and it was hoped that the ground would be available to play on from Spring 2018. BDC Sports and Leisure team would be visiting the facility to look at what sport equipment was required and at ways in which the centre could increase usage. Councillors agreed

that the PWBAC had done their best to advertise the event and encourage all residents to become members. Concerns had also been raised with regard to conflicts of interest at previous Parish Council meetings. It was agreed that these had been appropriately dealt with at the time and all decisions were recorded clearly in the minutes. It was agreed that the Clerk would draft a response to the member of the public, and copies of upcoming events to be held at the centre would be placed on the noticeboards and the Council website.

2 members of the public left the meeting at 7:55pm

A member of the public had raised concerns with regard to a number of long standing issues in the Parish. It was noted that a formal response was required from both the District and County Councillors on a number of points. The Clerk would forward these concerns onto both Cllr P Carrick and Cllr D Roper. The Clerk had spoken to BDC Environmental Health Officer with regard to litter levels at several locations in the parish, and had been told that a partial road closure would be required to undertake a litter pick along Serpentine Lane. The Chairman noted that the need to close the road to litter pick, highlighted the Council's ongoing concerns with regard to the size, weight and speed of traffic using the Lane. It was agreed that the Clerk would draft a respond to the member of the public and write to NCC Highways with regard to the council's concerns about Serpentine Lane. Cllr A Johns noted that there had also been a serious accident on the A140 that needed to be brought to the attention of Highways. It was noted by Cllr J Sayer that the comments received on outstanding issues should have been discussed under item 13 of the agenda. The Clerk apologised for the error.

035 PLANNING

No applications received.

036 FINANCE

i) The following accounts were presented for payment and were approved

Mrs V Powell (Expenses)	£251.32
F C Hambling (Bus Shelter Cleaning)	£40.00
NARS (Donation)	£25.00
UK(URM)Ltd (Bottle Bank)	£7.02
Mr L Drake (Stationery)	£25.00
Mr A Johns (Stationery)	£25.00
Mr W Farrow (Stationery)	£25.00
Mr C Chamberlin (Stationery)	£25.00
Mrs G Chamberlin (Stationery)	£25.00
Mr T Dann (Stationery)	£25.00
Mr J Sayer (Stationery)	£25.00
Mr P Carrick (Internal Audit)	£50.00

The Clerks standing order was paid on 5th June 2017.

The balance carried forward is £7,633.77

- ii) The accounts for the year ending 31st March 2017 showing a balance of £5,455.48 were agreed.
- iii) The Internal Audit report was noted. The Accounting Statement and Annual Governance Statement were agreed, proposed by the Chairman, seconded by Cllr A Johns.
- iv) a) Amendments to the Financial Regulations were agreed, proposed by Cllr A Johns, seconded by Cllr C Chamberlin.
b) Amendments to the Asset Register were agreed, proposed by Cllr C Chamberlin, seconded by Cllr G Chamberlin
c) Amendments to the Risk Assessment were agreed, proposed by the Chairman, seconded by Cllr C Chamberlin

037 PARISH COUNCIL ACTION PLAN 2017-18

The Clerk circulated a draft Action Plan for the forthcoming year. After discussions it was agreed to add the following points to the action plan. *'To ensure good communication with parishioners through the Council website and Parish magazine. 'To continue to work towards reducing speed limits in Stratton Strawless'*. The action plan was agreed, proposed by the Chairman, seconded by Cllr C Chamberlin.

038 OUTSTANDING ISSUES

The Clerk had received the following response from BDC with regard to Mansom Plantation, The Glen and The Laurels *'Nothing to report on Mansom Plantation. For The Glen, it is my understanding that the applicant is looking to submit a new application that seeks to address the previous reasons for refusal. In relation to The Laurels, I gather our Enforcement Team is considering it's position'*. The Clerk noted that work being carried out on Broadband speeds in the parish was ongoing. The Clerk had reported the issues with dog fouling to BDC. BDC had launched the 'Top Dog' campaign to encourage dog owners to clear up after their pets. Further details were available on the BDC website.

039 CORRESPONDENCE

An invitation had been received from the Police Community Engagement Officer to a priority setting meeting on Thursday 13th July at 11am to discuss the introduction of social media in priority setting.. Cllr J Sayer was happy to attend. As part of this meeting the Council had been asked to identify four areas of priority for discussion. It was unclear if these were to relate to social media and it was agreed that the Clerk would contact the Police for further clarification.

040 ITEMS FOR AGENDA OF NEXT MEETING

Long standing issues – follow up

041 DATE OF NEXT MEETING

The next meeting will be held on the 10th July 2017 at 7:30pm in Burroughes Hall

The meeting closed at 8:50pm