

STRATTON STRAWLESS PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON
8TH MAY 2017 AT BURROUGHES HALL, PARISH ROAD

Present:

Cllr A Johns
Cllr G Chamberlin
Cllr C Chamberlin
Cllr T Dann
Cllr W Farrow
Cllr J Sayer
V Powell (Clerk)

In attendance:

District Cllr P Carrick
County Cllr D Roper

Parishioners: 0

001 APOLOGIES FOR ABSENCE

Apologies were received from Cllr L Drake and PC Greig Shepherd

002 ELECTION OF CHAIRMAN AND SIGNING OF ACCEPTANCE OF OFFICE

Cllr L Drake had advised the Clerk that he wished to continue as Chairman. It was proposed by Cllr J Sayer and seconded by Cllr G Chamberlin that Cllr L Drake be re-elected as Chairman. All agreed. The Acceptance of Office form would be signed prior to the commencement of the next meeting.

003 ELECTION OF VICE CHAIRMAN

Cllr W Farrow proposed that Cllr A Johns be elected to continue as Vice Chairman, which was seconded by Cllr C Chamberlin. All agreed and office was accepted by Cllr A Johns.

*In the absence of the Chairman the meeting was chaired by the Vice Chairman
County Cllr D Roper arrived at 7:35pm.*

004 APPOINTMENT OF SNAP REPRESENTATIVE

Cllr J Sayer noted that as the Parish Council's standing orders allow for an allocated time for public participation, the Council was not required to send a representative to SNAP meetings. It was however felt that Stratton Strawless should be represented at these meetings and all were in agreement for Cllr J Sayer to continue this role.

005 APPOINTMENT OF VILLAGE HALL REPRESENTATIVE

Cllr T Dann proposed that Cllr J Sayer continue as Village Hall representative. Cllr C Chamberlin seconded, all agreed.

006 APPOINTMENT OF FOOTPATH WARDEN

Cllr C Chamberlin advised that he was happy to continue in this role, which was proposed by Cllr G Chamberlin and seconded by Cllr W Farrow. All agreed.

007 APPOINTMENT OF TREE WARDEN

It was proposed by Cllr T Dann and seconded by Cllr C Chamberlin that Cllr A Johns continue as representative. All agreed.

008 APPOINTMENT OF AIRPORT CONSULTATIVE COMMITTEE REPRESENTATIVE

It was proposed by Cllr T Dann and seconded by Cllr C Chamberlin that Cllr J Sayer continue his role on the NACC. Cllr J Sayer stated that he was happy to do so, and noted that the NACC required a deputy representative. After discussions, it was agreed that Cllr G Chamberlin would deputise on behalf of Cllr J Sayer when able to do so.

009 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received

010 MINUTES

It was agreed to remove the following sentence from item 176 '*NACC had also given no consideration to the effect of noise from helicopters on those parishes that lay beneath the coastal flight path. It was proposed that a motion be put forward to invite those parishes located further away from the airport to attend the NACC meetings*'. The minutes were amended, agreed by all and signed by the Chairman as a true record.

011 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA

Cllr T Dann asked if any further information had been received with regard to enforcement action being taken at The Glen, Shortthorn Road. The Clerk confirmed this would be discussed under item 16 of the agenda.

012 DISTRICT COUNCILLORS REPORT

Cllr P Carrick noted that there was nothing to report.

013 COUNTY COUNCILLORS REPORT

The Chairman congratulated Cllr D Roper on his re-election. Cllr D Roper was pleased and proud to be representing the parish for a further 4 years. The new political make up of NCC now consisted of the following members, 55 Conservative, 18 Labour, 11 Lib Dems and 1 Independent, with the Conservatives having overall control. NCC Chairman was Cllr Cliff Jordan. Due to the local elections, there was no news from NCC.

014 POLICE REPORT

In the absence of PC Greig Shepherd, the Clerk read out the annual Police report. '*The recording system within Norfolk Police has changed over the last 18 months and as such a new IT system called 'Athena' has taken over from other systems. 'Athena' now links in crime, intelligence, custody, court cases and other smaller recording procedures. The policing area from last year to now has slightly changed, as Wroxham has become part of the Sprowston sector. This has then left the Aylsham sector being split into 4 wards. These are as follows; 1) Aylsham, incorporating Marsham, Blickling, Oulton and Burgh/Tuttington, 2) Hevingham, incorporating Hainford, and Stratton Strawless 3) Buxton incorporating Brampton/Oxnead and Frettenham and 4) Coltishall/Hautbois incorporating Horstead and Belaugh. In total and for the Hevingham ward, Norfolk Police received 354 reports via our control and dispatch centre (Hevingham – 152, Hainford – 93, Stratton Strawless – 109). As a Ward there was a total of 98 reports within the Hevingham Ward. In total 66 crimes were recorded from these incident reports. A total of 32 were non-crime reports. Our SNAP has held four quarterly meetings over the year in which the main priorities were 1) ASB (Youth and vehicles) 2) Safer schools parking and speed vehicles 3) Breaches of traffic signs. Our Community Engagement Officer PC Andrew Mason continues to work closely with Special Constables, new Police cadets, community speed watch, and home watch, and promoting various community engagements on the Norfolk Police Twitter/Facebook social media sites. Our speed camera team are deployed according to where the most serious/ fatal collisions occur, but do support other local areas which have been identified as having a speeding problem from our community speed watch teams. On a sad note, PCSO Bill Kerr remains hospitalised after going through two major operations. He will be off work for the foreseeable future, therefore all correspondence should be sent to Aylsham SNT*'.

015 CLERKS REPORT

The Clerk noted that the speed watch scheme for the parish was progressing well. The necessary paperwork had been returned to the Community Speed Watch Administrator for Norfolk Constabulary and the Clerk was awaiting confirmation of the necessary checks. Mr Alan Dean had kindly agreed to be the schemes coordinator. The mobile library service would be in the parish on Monday 22nd May at Woodland View car park from 12:30 – 12:45. The Clerk had received correspondence from BDC regarding a review of the way in which they consult Parish and Town Councils on planning applications. A move to electronic consultations was planned within the next 12 months. If the Parish Council were to agree to this change, BDC would email a letter identical to the letters currently received, containing a link to the Planning Explorer on the BDC website. Cllr P Carrick noted that BDC Members currently receive

planning applications in this way. During discussions, it was noted that information downloaded from the website would not be as clear as current paper copies, and as such it would be difficult for Councillors to make an informed decision on an application. Cllr J Sayer noted that not all households have access to the internet and rely on the paper copies held by the Clerk. Cllr D Roper noted that BDC may be able to send the associated papers via email, but it maybe possible to request full sized plans in paper format. After further discussions, it was agreed that the Parish Council would decline to accept electronic plans but would consider accepting the associated papers via email. It was agreed that the Clerk would respond to BDC.

016 PUBLIC PARTICPATION

None received.

017 PLANNING

No applications received. Two planning enforcement cases were currently open – The Glen, Shortthorn Road and The Laurels, Shortthorn Road. The owner of The Glen had submitted a planning application 2017/0039, following complaints with regard to the size of the scaffold tower on site. The application was refused, and Cllr P Carrick noted that the applicant had sought advice from a planning consultant on submitting a revised application. BDC had sought legal advice with regard to the positioning of storage containers at The Laurels. Planning permission was required for the site and the owner was in ongoing discussions with BDC.

Cllr D Roper left the meeting at 8:20pm

018 SNAP REPORT

Cllr J Sayer noted that the SNAP report had been covered under item 13 of the agenda. It was confirmed that sadly PC Bill Kerr would not be returning to work and at present Norfolk Police were not looking to replace him. PC Greig Shepherd would therefore be the only beat officer for the Hevingham Ward.

019 PROPOSED MOTION TO NORFOLK AIRPORT CONSULATTIVE COMMITTEE

Cllr J Sayer noted that from complaint information collated by NACC the impact of noise pollution from the airport was not being reflected in the Parish membership of the committee. After discussions it was proposed by Cllr G Chamberlin and seconded by Cllr W Farrow that in line with item 3 of the NACC constitution which reads '*To make suggestions to Norwich Airport Ltd on any matters connected with airport policy which can further the interests of the communities and organisations represented*' that NACC extend an invitation to those Parish Councils whose residents live beneath the oil and gas rig helicopter flight paths to apply for membership of the NACC. All agreed.

020 OUTSTANDING ISSUES

The Clerk reported that there had been no updates with regard to Mansom Plantation. An update had been sent by Cllr G Chamberlin to Mr Bancalari with regard to Broadband speeds. The Clerk had forwarded a complaint to BDC Environmental Health with regard to dog fouling along the footpath off Parish Road, as well as incidences of fly tipping both along the Parish Road and Shortthorn Road. A request had also been received for the placement of dog fouling signs beside the bin on Parish Road. The Clerk had received confirmation that the damaged fence surrounding the recycling site at Woodland View was not owned by BDC. Cllr A Johns confirmed that the land had been donated by the Waller family to the Parish Council for use as a recycling site. Cllr T Dann and Cllr C Chamberlin would inspect the damage to the fence and report to the next meeting. The Clerk would further investigate ownership of the land and options for repair works.

021 CLERKS APPRAISAL

Cllr G Chamberlin confirmed that the Clerks appraisal had gone well. The Clerk noted that it had been difficult to set work priorities for the year ahead as the Council did not have a clear schedule of work. The Clerk circulated example action plans from neighbouring parishes for consideration. After discussions, it was agreed that the Parish Council would look to draft an action plan for the Parish. The Clerk would bring a draft plan to the June meeting.

022 FINANCE

i) The following accounts were presented for payment and were approved	
Mrs V Powell (Expenses)	£24.72
SLCC (Subscription)	£67.00
Norfolk Family Mediation (Donation)	£25.00
URM(UK)Ltd	£22.50
Insurance	£300.80

The Clerks standing order was paid on 5th May 2017.

The balance carried forward is £7,992.52

Following a comment from Cllr T Dann, the Clerk confirmed that insurance for the upcoming year should read '£300.80', not '£300.50' as shown on the payment schedule. The schedule was altered accordingly.

023 CORRESPONDENCE

An invitation to the grand opening of the Peter Waller Bowling and Activity Centre, being held on Saturday 27th May 2017 at 10:30am had been received by the Clerk, all were welcome to attend. CPRE Norfolk would be holding a Campaign Alliance meeting on Wednesday 19th July, United Reform Church. Cllr J Sayer, Cllr T Dann and Cllr G Chamberlin wished to attend. The Clerk would respond to CPRE. An application had been submitting by NDR development team to extend Saturday working hours to between 7am – 7pm until 31 March 2018. Consultations will be carried out before the final decision is taken. A request had been received from Norfolk Accident Rescue Service asking for a donation to the work they do. It was proposed by Cllr J Sayer and seconded by Cllr G Chamberlin to donate £25.00.

024 ITEMS FOR AGENDA OF NEXT MEETING

Parish Council action plan, Policy and Procedures.

025 DATE OF NEXT MEETING

The next meeting will be held on the 12th June 2017 at 7:30pm in Burroughes Hall

026 CONFIDENTIAL ITEM – CLERKS SALARY

It was resolved that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

In was agreed to amend the Clerks salary to bring it in line with National Association of Local Council revised pay scales.

The meeting closed at 9:15pm